

Law Office of Douglas E. Crockett - CLIENT INTAKE FORM

1. Name

2. Addresses

Home:

Business:

3. Which address should attorney's mailings be sent to?

4. Telephone numbers

Home:

Work:

What days and times should work number be used?

Fax number:

Email address:

Which telephone number should be used for messages?

5. Employer

6. Occupation

7. Date and place of birth

8. Driver's license number

9. United States citizen? Immigration status:

10. Other parties involved

Name

Address, if different

Work address

11. What are the names of any other lawyers you have ever consulted regarding this case?

12. Describe any papers you been served with concerning this case

13. Describe any documents you have relating to this case.

14. Identify any witnesses or people with knowledge of the facts of this case.

15. Describe any statements you have made to anyone concerning this case?

16. Briefly explain what you need legal assistance with.